

Shau Kei Wan Government Secondary School
Preliminary Work Plan on Life Planning Education and Career Guidance Service 2014-15

Objectives	Strategies	Monitoring / Evaluation	Allocation of the CLP Grant
<p>1. To help students understand their own interests, abilities and aspirations and prepare them for careers development</p>	<ul style="list-style-type: none"> - The Career and Life Planning Team to plan and design a school-based career education curriculum according to the developmental needs of students at different levels. Examples of different learning foci are <i>self understanding, goal setting</i> and <i>career exploration</i> in junior levels, <i>career planning</i> and <i>management</i> in senior levels. The curriculum can be delivered in the form of mass programmes, class teacher's periods, visits, experience sharing and workshops etc. - The Career and Life Planning Team to work in collaboration with subject departments to support students to link study opportunities and career choice. 	<ul style="list-style-type: none"> - Feedback/ Observation from Careers Teachers and Class Teachers - Students' participation - Post-programme reflection and survey from teachers, students and supporting outside bodies 	<ul style="list-style-type: none"> - Hiring a temporary CM teacher to create room and space for the Careers Mistress and two Careers teachers and to provide assistance and support for the programmes of the Career and Life Planning Team: <u>70%</u> of the CLP Grant \$ 346,038 [(\$25,685+\$1,250) × 12 months = \$ 323,220] - Buying student resource tools / package for career and life planning: <u>5%</u> of the CLP Grant \$ 24,717 e.g. <i>Finding Your Colours of Life: NSS Subject Choices and the Development of Career Aspirations 2012 ed.</i> for junior levels, <i>Career Mapping: Career Development Tools for Senior Secondary Students 2013 ed.</i> and

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	<ul style="list-style-type: none"> - The Career and Life Planning Team to facilitate individual student planning and provide career guidance / responsive service by individual counselling / group counselling sessions during lunchtime, LWL periods and / or after school 		<ul style="list-style-type: none"> careers interest inventory for senior levels - Buying service from different working partners to support school-based career and life planning curriculum: <u>10%</u> of the CLP Grant \$ 49,434
<p>2. To increase students' exposure to the working world and promote their awareness of values and qualities essential for future success</p>	<ul style="list-style-type: none"> - To arrange / collaborate different careers-related learning activities in and beyond classrooms with different working partners, such as functional teams, alumni, community organisations and / or institutes for further studies - To organise workshops to equip students with soft work skills necessary for future success e.g. communication and presentation skills or interviewing skills 	<ul style="list-style-type: none"> - Post-activity / workshop reflection and survey from students - Feedback from organisers and teachers - Discussion with students, supporting outside bodies and teachers-in-charge of the activity 	<ul style="list-style-type: none"> - Buying service from different working partners to enrich careers-related learning activities in and beyond classrooms: <u>15%</u> of the CLP Grant \$ 74,151
Total			\$ 494,340